



1. From under 'Academics	s' select i	the link that says ' Enroll '.	
Menu Self Service - Student Center Academics			
	Deadlines	R URL	
Plan			
Enroll My Academics	2014 Fall Schedule	e Calculate	
	APSC 221-800 LEC (4299)	We 6:30PM - 9:30PM BIOSCI AUD	
other academic • (>>)	CISC 326-001 LEC (5253)	Tu 12:30PM - 1:30PM CHERNOFF RM117 Th 1:30AM - 12:30PM CHERNOFF RM117 Fr 1:30PM - 2:30PM CHERNOFF RM117	
	CISC 327-001 LEC (5213)	Mo 12:30PM - 1:30PM GOODWIN RM254 We 11:30AM - 12:30PM GOODWIN RM254 Th 1:30PM - 2:30PM GOODWIN RM254	
	CISC 340-001 LEC (5217)	Fr 11:30AM - 1:00PM ELLIS RM333 We 2:30PM - 4:00PM ELLIS RM333	
	CISC 340-002	Mo 8:30AM - 10:30AM GOODWIN 8M248	
	CISC 365-001 LEC (5221)	KINGSTON RM101 Th 9:30AM 10:30AM KINGSTON RM101 KINGSTON RM101 Fr 10:30AM - 11:30AM KINGSTON RM101	
	CISC 365-002	Th 9:30AM - 11:30AM JEFFERY RM155	
	0.0 (0220)	weekly schedule 🕨	
		enrollment shopping cart	

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my class :	schedule add	drop	swap edit	term information
Add Cla	ISSES			
Select a	term then click Cont	inue.		
	Term	Career	Institution	
	2014 Summer	Undergraduate	Queen's University	
۲	2014 Fall	Undergraduate	Queen's University	
	2015 Winter	Undergraduate	Queen's University	
Search P My Class S go to	lan Enroll MyAcader chedule Add Drop S ▼)⊗	nics Swap Edit Term Info	CONTINUE	



3 Enter in th	ne class number if you know it and click 'Enter' to
automatically	add a course to vour shopping cart. Otherwise, click
'Search'.	
Queens	
Menu	
- Student Center	go to V (2)
	Search Plan Enform My Academics my class schedule add drop swap edit term information
	Add Classes
	1. Select classes to add
	To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.
	Note: naving a class in your shopping cart does not guarantee you a space in the class. Class capacity is only hocked at the time of enrollment and some classes may be full. If this is the case, please keep trying throughout the registration period.
	2014 Fall Undergraduate Queen's University change term
	Open Closed
	Add to Cart: 2014 Fall Shopping Cart Enter Class Nbr
	enter Your enrollment shopping cart is empty.
	Class Search
	search
	✓ My 2014 Fall Class Schedule
1 Salact the	desired course subject and specify any other search criteria if
necessary, th	nen click ' Search '.
Otteen's	
Self Service – Student Center	go to v 🛞
	Search Plan Enroll My Academics
	my class schedule add drop swap edit term information
	Add Classes
	Select at least 2 search criteria. Click Search to view your search results.
	Clans Sourch Criteria
	Course Subject Biology T
	Course Number is exactly
	Course Career Undergraduate V Campus Main V
	Mode of Instruction
	Use Additional Search Criteria to narrow your search results.
	Additional Search Criteria
	Return to Add Classes CLEAR CRITERIA SEARCH
	Search Dian Enroll My Arademics
	My Class Schedule Add Drop Swap Edit Term Information



5. Click the section name to learn more about a class such as its description and prerequisites. When you are ready, click 'Select Class'. Queen's Мепи Self Service - Student Center View All Sections First 1-3 of 30 Last Section 002-LEC(6444) Status 🔷 🔵 select class Session Regular Days & Times Room Instructor Meeting Dates Lefebvre, Daniel Tu 9:30AM -10:30AM 2014/09/08 2014/11/28 BIOSCI AUD Denis, Snedden,Wayne Lefebvre,Daniel Denis, Snedden,Wayne 2014/09/08 2014/11/28 Th 8:30AM - 9:30AM BIOSCI AUD Section 003-LEC(6446) Status 🔵 select class Session Regular Days & Times Room Instructor Meeting Dates Tu 3:30PM -4:30PM Lefebvre, Daniel Denis, 2014/09/08 -Snedden, Wayne 2014/11/28 BIOSCI AUD Th 2:30PM -3:30PM BIOSCI AUD Lefebvre,Daniel Denis, 2014/09/08 Snedden,Wayne 2014/11/28 Section 010-LAB(6578) Status select class Session Regular Instructor Meeting Dates Days & Times Room Tu 2:30PM - 4:00PM BIOSCI RM2325 Staff 2014/09/15 - 2014/11/28 BIOL 111 - Ecology and the Environment View All Sections First 1 of 1 🖸 Last Section 001-LEC(6448) Status 🙆 select class Session Regular Days & Times Room Instructor Meeting Dates 6. (optional) If the class requires it, select a laboratory or tutorial section to accompany the lecture, then select '**Next**' to continue. **Oueen's** Мепи Self Service • >>> go to ... - Student Center My Academics Search Plan Enroll my class schedule add drop swap edit term information Add Classes 1-2-3 1. Select classes to add - Related Class Sections 2014 Fail | Undergraduate | Queen's University BIOL 102 - Intro Biology of Cells Lecture selected: Section 002 Tu 9:30AM - 10:30AM BIOSCI AUD Th 8:30AM - 9:30AM BIOSCI AUD Closed Open Select Laboratory section (Required): Class Nbr Section Schedule Room Instructor Status 6576 009 Tu 2:30PM - 4:00PM BIOSCI RM2320 Staff 6578 010 Tu 2:30PM - 4:00PM BIOSCI RM2325 Staff • 6586 011 Tu 2:30PM - 4:00PM BIOSCI RM2326 Staff 6588 012 We 4:00PM -5:30PM BIOSCI RM2319 Staff 6590 013 We 4:00PM -5:30PM BIOSCI RM2320 Staff View All Sections | First G 6-10 of 60 Las CANCEL NEXT

Search Plan Enroll My Academics

My Class Schedule Add Drop Swap Edit Term Information



7. Confirm the time of the class and review any other important class information, then click '**Next**' to continue.

Menu Starice - Starice					go to	▼ ⊗				
	Search	Р	lan	Enroll	My Academ	nics				
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Add o	Add Classes									
1. Se 2014 Fa BIOL	1. Select classes to add - Enrollment Preferences 2014 Fall Undergraduate Queen's University BIOL 102 - Intro Biology of Cells									
Class P	references									
BIOL 1	02-002	Lecture Ope	en Pern	nission Nbr						
BIOL 1	02-010	Laboratory	en Grad	ing Graded						
Session	Regula	ar Academic Sessio	Units	3,00						
Career	Regular Academic Session Career Undergraduate Program Bachelor of Computing (Hons.)									
5- 11-	-				Cancel Next					
Section	Component	Days & Times	Koom	Lefebyre, Daniel	Start/End Date					
002	Lecture	10:30AM -	BIOSCI AUD	Denis, Snedden,Wayne	2014/09/08 - 2014/11/28					
		Th 8:30AM - 9:30AM	BIOSCI AUD	Lefebvre,Daniel Denis, Snedden,Wayne	2014/09/08 - 2014/11/28					
010	Laboratory	Tu 2:30PM - 4:00PM	BIOSCI RM2325	Staff	2014/09/15 - 2014/11/28					

8. The class will then be added to your shopping cart ready for you to enroll. If you have a valid enrollment appointment, select '**Proceed to Step 2 of 3**' to begin the enrollment process.

udent Center					1	go to		• >>>>		
	Search	Y	Plan	Enr	oll	My A	cademic	s		
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	1. Select classes	o add					Land L			
	satisfied with your cla	iss selection	ons, proceed to opping cart doe	step 2 of 3. s not guaranter	e you a spa	ce in the class	s.			
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9. This screen confirms all the details of the course, when you are ready click '**Finish Enrolling**' to secure your place in the course.

Search	Dian		Encoll	go to .		adomio	▼ (>>)	
my class schedul	e add	drop	swan	edit	ter	m infor	mation	
Add Classes		arop	ondp	our.	- []]-		3]	
2. Commune Click Finish Er exit without av 2014 Fall Underg	rolling to process your n Iding these classes, click raduate Queen's Univer	equest for the cl Cancel. sity	asses listed	below. To				
-			Ope	in 🔲 🤇	Closed			
Class	Description	Days/Times	Room	Instructor	Units	Status		
BIOL 102-002 (6444)	Intro Biology of Cells (Lecture)	Tu 9:30AM - 10:30AM Th 8:30AM - 9:30AM	BIOSCI AUD BIOSCI AUD	D, Lefebvre, W, Snedden	3.00	•		
BIOL 102-010 (6578)	Intro Biology of Cells (Laboratory)	Tu 2:30PM - 4:00PM	BIOSCI RM2325	Staff		0		
		CANCEL	PREVIOUS	FINISH	ENROLI	LING		
Search Blan En	oll My Academics							÷

10. If there w	vere no e	rrors, the	cours	e wil	l be a	dd	ed	to your schedule.
Menu Self Service	Note: Having a Class capacity this is the case 2014 Fall Unde	class in your shopping o is only checked at the til please keep trying thro rgraduate Queen's	art does not gu me of enrollme ughout the reg University	uarantee yo nt and som istration pe change ter	u a space in t e classes may riod. m	he clas r be full	s. . If	
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	▽ My 2014 Fall (Class Schedule						I.
				V E	nrolled 🛞	Droppe	ed	
	Class	Description	Days/Times	Room	Instructor	Units	Status	
	APSC 221-800 (4299)	Economic And Business Practice (Lecture)	We 6:30PM - 9:30PM	BIOSCI AUD	Staff	3.00	-	
	<u>CISC 326-001</u> (5253)	Game Architecture (Lecture)	Tu 12:30PM - 1:30PM Th 11:30AM - 12:30PM Fr 1:30PM - 2:30PM	CHERNOFF RM117 CHERNOFF RM117 CHERNOFF RM117	S. Grant	3.00	~	
	CISC 327-001 (5213)	Software Quality Assurance (Lecture)	Mo 12:30PM - 1:30PM We 11:30AM - 12:30PM	GOODWIN RM254 GOODWIN RM254	J. Cordy	3.00	-	